

**POLICY ON STUDENT DISCLOSURE OF CHARACTER AND FITNESS**  
**INFORMATION**

adopted December 7, 2018

The application to the School of Law asks the following questions:

Have you ever been academically dismissed, placed on academic probation or suspension, or been reprimanded for academic or other reasons by any of the colleges or universities you have attended, or are there actions, charges, or investigations for academic reasons pending or expected to be brought against you?

Have you ever been investigated by any professional licensure board or entity for any actions or charges; faced disciplinary action by a professional licensure board or entity; had a professional license suspended, revoked, terminated, or made conditional; or are there actions, charges, or investigations pending or expected to be brought against you by an professional licensure board or entity?

Have you ever been cited for, arrested, indicted for, or charged with any violation of criminal law (including speeding and other minor traffic violations; include parking violations only if you have received 10 or more tickets)?

Including juvenile offenses, have you ever received deferred adjudication or probation for any violation of criminal law, even if the offense has been expunged and does not appear on your permanent record?

Are there any criminal charges pending or expected to be brought against you?

If the answer to any of these questions is “yes”, the applicant must disclose the circumstances. Each student’s application is part of his or her permanent law school file. **Students have a duty of continuous disclosure with respect to this information.**

**Delayed Reporting of Events Occurring Prior to Law School:**

If a student omitted information on his or her application that should have been disclosed, the student may amend his or her application at any time by submitting the relevant information to the Associate Dean for Academic Affairs.

If an amendment discloses information deemed serious by the Associate Dean, the student’s file will be returned to the Admissions Committee, which will determine whether it would have admitted the student if it had the information at the time of its original decision. If the amendment was made after the first day of class for upper-class students, the Committee may also consider the fact that the student delayed disclosure. If the Admissions Committee determines that, in light of the newly disclosed information, it would not have admitted the student, the student’s admission shall be revoked and the student’s enrollment shall be canceled.

In all other circumstances, the amendment will be added to the student's file, and the School will take no further action.

#### Disclosure of Events Occurring During Law School:

If an event occurs following a student's admission or matriculation that would change his or her answers to the questions on the application, the student must submit the new information to the Associate Dean for Academic Affairs within 20 calendar days of the event. If the Associate Dean determines that the conduct may violate the Student Code of Conduct, he or she shall forward the information to the Prosecutor for disciplinary action. If the Associate Dean determines that the conduct does not violate the Student Code of Conduct, the information shall be placed in the student's file as an Additional Character and Fitness Disclosure and, if appropriate, shall be disclosed in response to bar examiners' character and fitness inquiries.

If an event occurs following a student's admission or matriculation that would change his or her answers to the questions on the application and the student does not report the event to the Associate Dean for Academic Affairs within 20 calendar days, the Associate Dean shall submit the failure to disclose to the Prosecutor for disciplinary action. The failure to disclose shall itself be an item reportable to the bar in appropriate circumstances.

#### Notice to Students

The following language shall appear on the "New Student Registration Form" that each student must submit to enroll in the School.

If you determine that any of the information on your application was inaccurate at the time of your application, you are required to immediately submit a signed amendment to your application regarding the incorrect information to the Associate Dean for Academic Affairs. Your admission may be revoked if you omitted material information in your application. In addition, if any event occurs following your admission or matriculation that would change your answers to the questions on your application, you must immediately submit the new information to the Associate Dean for Academic Affairs. Failure to correct your application or report new events is a violation of the Student Conduct Code and may affect your admission to the bar.