



OKLAHOMA CITY UNIVERSITY
SCHOOL of LAW

Office of the Law Registrar/Academic Services Center
Request for Official Transcript

Name _____
Last First Middle Maiden

Please list all other names you may be listed under: _____

Student Number or Last 4 of Social Security No: _____ Contact Phone: _____

E-mail: _____

Address: _____

Date of Birth: _____ Are you currently enrolled at OCU School of Law? Yes No

If not currently enrolled, dates of attendance: _____

Did you graduate from OCU School of Law? Yes No

Number of transcripts ordered: _____

_____ To be picked up _____ Hold for current Sem. Grades (term_____)
_____ Mail to address(es) listed below _____ Hold until degree is posted
_____ Email via eSCRIP-SAFE

Mail transcripts to the following address(es) and/or email address(es):

Note: If you have any unpaid accounts with the University, transcripts will not be issued until clearance is issued by Bursar. Transcripts cannot be faxed.

Signature _____ Date _____

(Cannot process without signature)

Mail to:
Oklahoma City University
Law School Registrar's Office
800 N Harvey Ave
Oklahoma City, OK 73102

Or fax:
405.208.5420 (private fax)
Please call 405.208.5355
for fax confirmation

Or email (PDF):
jeedmoundson@okcu.edu