Budget Committee of the Student Bar Association
Budget Allocation Regulations

The budget committee incorporates all SBA budget guidelines. These guidelines apply to all funding received from the SBA.

SBA money can NOT be used:
1. To purchase alcohol
2. For awards
   a. Honorariums are allowed for speakers (up to $50 per speaker)
3. For past or future fiscal years
4. For funding debt that was not first approved

The guiding purpose of the Student Bar Association is to promote Student Activities that:
1. Expand the educational background of students
2. Provide employment opportunities to students
3. Allow students to promote our school at various national meetings
4. Provide Pro Bono or Public Interest opportunities to students

These activities will receive preference.
1. Moot Court (or similar) Competitions
2. High value to the school
3. Educational focus
4. Funding to National Conventions
   a. 2 person Maximum
   b. Travel (airfare & travel to airport), registration, and hotel
   c. No food or entertainment

Food for Student Meetings
1. $300 per organization
2. $600 for large organization

What the Committee looks for in the event?
1. Look to concrete events from the past
2. Look at success
3. Expected participation
4. Value added to students, faculty, and community
5. Participants must be a current OCU LAW student
   a. Except in special circumstances (at the sole discretion of the Budget Committee)

Donations
1. The SBA shall only fund donation requests up to, but not exceeding two hundred fifty dollars ($250)
2. The Budget Committee shall retain discretion in determining an appropriate amount recommendation to present to the Board of Governors.
3. The Budget Committee shall have ultimate discretion in determining whether the funding request is a donation.
4. Board of Governors shall hold the power, by a 2/3 majority, to propose and approve an amount greater than two hundred fifty dollars ($250)

Promotions and Fundraising:
1. We focus on giving to events that benefit the school or community as a whole over events that promote individuals or individual organizations

Money for fundraising is available
1. You have to show fundraising efforts
   a. The burden of proof lies on the student organization (keep track of your monetary gain from fundraising)
2. T-Shirt sales (or similar) can be done with no up-front costs. Thus, money for these types of fundraising will NOT be provided

Assessing membership dues is not required but is recommended. (A simple $10 fee per student per year can go a long way)

Speakers Fees:
1. In an effort to notify the Dean and Administration of all speakers student organizations must identify with certainty:
   a. The speaker
   b. The date the speaker will attend
   c. The costs associated with the speaker
   d. The costs associated with the venue
   e. Who will attend the event

National Membership Dues:
1. The organization or its members are responsible for paying membership dues to their national organization.

Requirements for Events:

1. Annual Events:
   a. Certain annual events will receive approval without certainty because of their traditional nature. (IE: PILG Softball Tournament)

2. Other Events
   a. A detailed description of the event including
   b. The budget for the event
   c. The time and date of the event
   d. Who the event benefits
   e. Who will attend the event
   f. Who the event is open to